



FLORIDA DEPARTMENT OF STATE

CHARLIE CRIST
Governor

KURT S. BROWNING
Secretary of State

MEMORANDUM

TO: Legislative Candidates
FROM: Kristi Reid Bronson, Chief
Bureau of Election Records *KRB*
DATE: May 22, 2008
SUBJECT: 2008 Qualifying

Qualifying will be held from Noon, June 16 – Noon, June 20, 2008. Our physical location and mailing address is:

Division of Elections
R.A. Gray Building, Room 316
500 South Bronough Street
Tallahassee, Florida 32399-0250

Qualifying papers must be complete and filed (**received not postmarked**) at the Bureau of Election Records **no later than Noon, June 20, 2008.**

THINGS TO REMEMBER:

1. Qualifying papers will be accepted beginning on **June 2, 2008**, pursuant to Section 99.061(8), Florida Statutes. The Division urges you to take advantage of the two weeks prior to the qualifying period to submit your qualifying papers. This provides time to correct any errors or deficiencies.
2. Current forms are available on the Division's website at: <http://election.dos.state.fl.us>. **Do not use old forms as required information has changed.**
3. Forms 24, 24A, 24B, and Form 6 require notarization. Review these documents carefully to ensure that they have been properly notarized.

4. Candidates may submit qualifying papers by hand delivery or mail. The Division does not accept qualifying papers via facsimile. **All documents must have original signatures.**
5. Qualifying fees must be paid by a properly executed check payable to the Department of State or Secretary of State and drawn upon the candidate's **campaign** account.
6. The check must be signed by the treasurer or a deputy treasurer. **(A check signed by a candidate who has not been designated as the treasurer or deputy treasurer is not acceptable.)**
7. **Personal checks, cashiers' checks, cash and money orders are not accepted.**
8. The 2006 financial statement is not acceptable for qualifying. **You must submit the information for the year ending 2007.**
9. Type or print your name the way you wish it to appear on the ballot under Oath of Candidate. A candidate's name as it is to appear on the ballot may not be changed after the end of qualifying.
10. Please provide a telephone number on your Loyalty Oath where you can be reached during the day and after normal working hours. The Bureau will make every effort to contact you if there is a problem with your paperwork.
11. To check the status of your paperwork, go to <http://election.dos.state.fl.us/cand/index.asp>. Once the word "**Qualified**" appears by your name, you have been properly qualified.
12. The qualifying fee cannot be returned to a candidate unless the candidate withdraws, in writing, before the close of qualifying. A fax withdrawal is acceptable. (FAX: 860-245-6260).

WHAT TO FILE:

Candidates Paying the Qualifying Fee

1. Form **DS-DE 9** - Appointment of Campaign Treasurer and Designation of Campaign Depository.
2. Party Affiliation Candidates: Form **DS-DE 24**, Loyalty Oath, Oath of Candidate and Statement of Party; or
No Party Affiliation Candidates: Form **DS-DE 24B**, Loyalty Oath, Oath of Candidate for No Party Affiliation Candidates.
3. **Form 6**, Full and Public Disclosure of Financial Interests for the year 2007. A public officer who has filed a financial disclosure statement for 2007 with the Commission on Ethics may file a **copy** with this office for qualifying.

4. A properly executed campaign check signed by the treasurer or a deputy treasurer in the amount of:

Party Affiliation Qualifying Fees

State Senator	\$1,915.92
State Representative.....	\$1,915.92

No Party Affiliation Qualifying Fees

State Senator	\$1,277.28
State Representative.....	\$1,277.28

Candidates Qualifying by Petition Method

1. Form **DS-DE 9** - Appointment of Campaign Treasurer and Designation of Campaign Depository.
2. Party Affiliation Candidates: Form **DS-DE 24**, Loyalty Oath and Oath of Candidate and Statement of Party; or
No Party Affiliation Candidates: Form **DS-DE 24B**, Loyalty Oath and Oath of Candidate for No Party Affiliation Candidates.
3. **Form 6**, Full and Public Disclosure of Financial Interests for the year 2007. A public officer who has filed a financial disclosure statement for 2007 with the Commission on Ethics may file a **copy** with this office for qualifying.

Write-in Candidates

1. Form **DS-DE 9** - Appointment of Campaign Treasurer and Designation of Campaign Depository.
2. Form **DS-DE 24A**, Loyalty Oath and Oath of Candidate for Write-in Candidates.
3. **Form 6**, Full and Public Disclosure of Financial Interests for the year 2007. A public officer who has filed a financial disclosure statement for 2007 with the Commission on Ethics may file a **copy** with this office for qualifying.

If you have any questions, please do not hesitate to call the Bureau of Election Records at 850-245-6240.